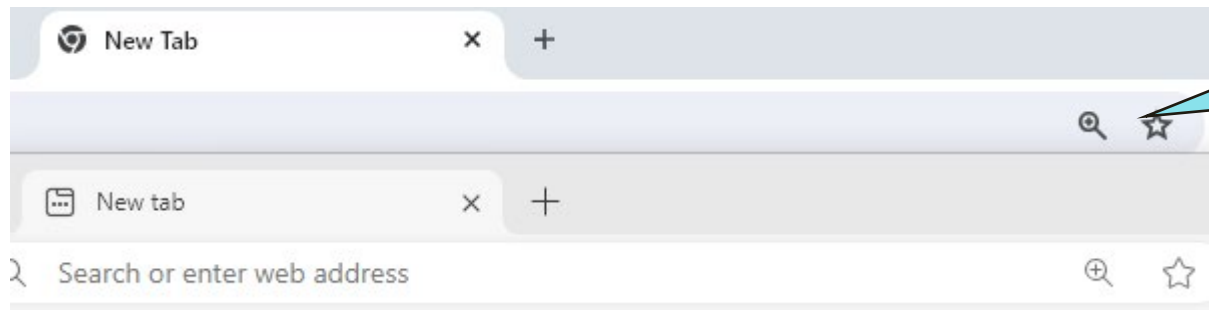


Welcome to eSRF

Instructions on how to create and submit online eSRF Project Financial Assistance Applications (PFA) for Loans and Grants

***Please note that all pictures on this instruction document are just examples.
Information on pages is subject to change, especially dates.**

If you have not created an account yet, please read the [Welcome to eSRF – Login Instructions.pdf](#)



Tool Tip: To increase your browser viewing size, hold the Ctrl key down and press the + (plus) key to increase zoom view or the – (negative) key to decrease zoom view.

You will next see the magnifier glass icon appear in the URL search bar to increase or decrease zoom view.

eSRF Portal Login Page



State Revolving Fund (SRF) Program

MassDEP

Tasks

[Login to eSRF](#)

[Login to eSRF as DEP User](#)

Notice: Clear your browser's cache for the eSRF Portal

If you are a past eSRF user, please clear your browser's cache before logging into the portal. [Please use this link for full instructions.](#)

The Project Evaluation Forms (PEFs) for the 2025 IUP - Solicitation is now open.

The 2024 Project Financial Assistance Applications (PFAs) for Loans and Grants are now available. Planning applications are accepted on a rolling basis and do not require a PEF (except for Asset Management Planning projects).

Welcome to eSRF

For **NEW** users and **past eSRF** users before trying to log in, please email SRFMADEP@mass.gov with your name, company name, Headquarters' address, your phone number and your email address with "Requesting Access to eSRF for PEFs" application in the subject line and/or "Requesting Access to eSRF for PFAs" application. The SRF Data Support Team will email you back a confirmation email once your eSRF application access set up has been completed for your email address.

[Welcome to eSRF - Login Instructions.pdf](#)

[Welcome to eSRF - PEF Instructions.pdf](#)

[Welcome to eSRF - PFA Instructions for Loans and Grants.pdf](#)

Recommended browsers for eSRF are: Chrome 75 and up, Microsoft Edge 102 or Firefox 67 and up.

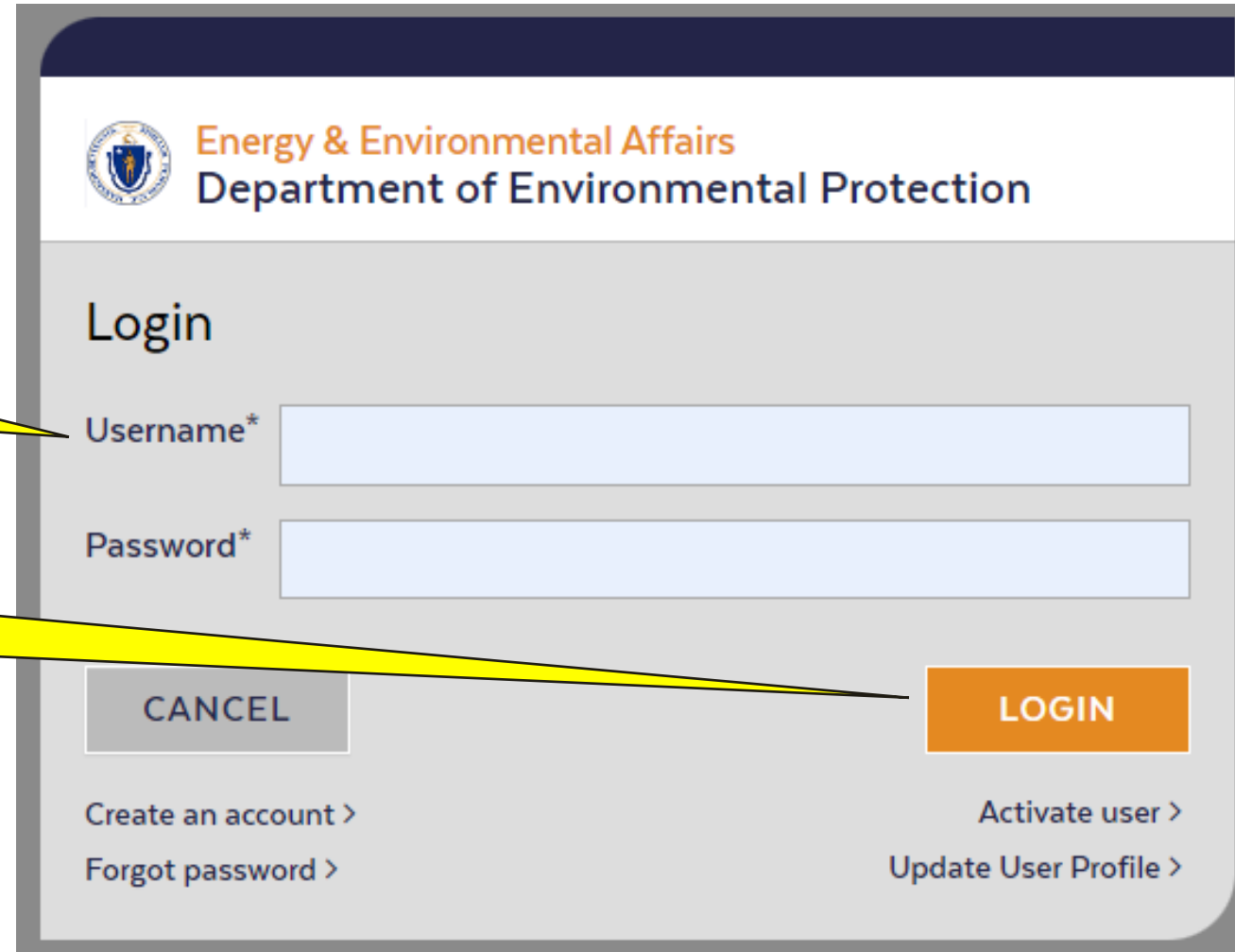
Thanks,
SRF Data Support Team

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For new eSRF users, Click here to start

For all past eSRF users, you will need to clear your browser's cache first before logging into portal otherwise your browser will not show the eSRF Portal correctly.

Please be advised: When using the eSRF Portal, use the menu links and/or the navigation buttons located at the bottom of the pages. Avoid using the forward or back browser arrows for navigation.



 **Energy & Environmental Affairs**
Department of Environmental Protection

Login

Username*

Password*

[Create an account >](#) [Activate user >](#)

[Forgot password >](#) [Update User Profile >](#)

Step 1. Enter your
Username and
Password

Step 2. Click on Login

The screenshot shows the homepage of the State Revolving Fund (SRF) Program. At the top, there is a green header bar with the MassDEP logo on the left and the text "State Revolving Fund (SRF) Program" in the center. To the right of the header, there is a "Click here to log out." callout pointing to the "Logout" link in the navigation bar. Below the header, the navigation bar includes "Welcome SRF MassDEP!", "Home", "MyeSRF", and "Logout". The main content area has a light blue background. It starts with a welcome message: "Welcome to eSRF, a secure site for submitting reports, project evaluations electronically to the SRF program. You can fill out your forms online; save your work and return to it later; submit your forms; 'sign' your submittals; and print out reports of your submissions." This is followed by the instruction "Please choose an application below to continue:". Below this is a section titled "Available Applications" with a list containing "eSRF Applications". A yellow callout points to this link, stating "Click here to Navigate to State Revolving Fund Applications & Forms page." To the right of the "Available Applications" section, there are two blue callouts. The first points to the "Home" link in the navigation bar, stating "Click here to get to Home page from any page." The second points to the "MyeSRF" link, stating "Click here to get to State Revolving Fund Applications & Forms page from any page." At the bottom of the page, a dark green footer bar contains the text "v1.5.0 100 Cambridge St. Suite 900, Boston MA Email: SRFMADEP@mass.gov".

Click here to log out.

State Revolving Fund (SRF) Program

MassDEP

Welcome SRF MassDEP! [Home](#) [MyeSRF](#) [Logout](#)

Welcome to eSRF, a secure site for submitting reports, project evaluations electronically to the SRF program. You can fill out your forms online; save your work and return to it later; submit your forms; "sign" your submittals; and print out reports of your submissions.

Please choose an application below to continue:

Available Applications

- [eSRF Applications](#)

Click here to Navigate to State Revolving Fund Applications & Forms page.

Click here to get to Home page from any page.

Click here to get to State Revolving Fund Applications & Forms page from any page.

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State Revolving Fund Applications & Forms

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that the State Revolving Fund (SRF) [Project Solicitation](#) and loan\grant application period for clean water (CW) and drinking water (DW) projects seeking SRF financing is now open.

Project Solicitation – MassDEP's Division of Municipal Services will accept Project Evaluation Forms (PEFs) for [CW](#) and [DW](#) construction projects and [asset management planning](#) for the 2025 round of financing until 12:00 PM July 26, 2024.

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[Project Financial Application](#)

Click here to open menu options.

5h 7m 27s



State Revolving Fund (SRF) Program

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State Revolving Fund Applications & Forms

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that the State Revolving Fund (SRF) [Project Solicitation](#) and loan/grant application period for clean water (CW) and drinking water (DW) projects seeking SRF financing is now open.

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 [Project Financial Application](#)

(Filing closes for the 2024 IUP Projects in 1445d 14h 3m 28s)

 [Create Financial Application for IUP Projects](#)

 [Create Financial Application for Non-IUP Projects](#)

 [Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report](#)

Deadline for Project Financial Application (PFA) for Final Intended Use Plan projects appears here.

Step 1: For a new Project Financial Application (PFA) for a Final Intended Use Plan (IUP) Project, click here to open menu options.

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State Revolving Fund (SRF) Program

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State Revolving Fund Applications & Forms

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[Project Financial Application](#)
(Filing closes for the 2024 IUP Projects in 1445d 13h 54m 0s)


[Create Financial Application for IUP Projects](#)

Select an IUP Project, click "Create" in the "Action" column; once you create the application it will not be visible in this section afterwards; but will be accessible through "Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report".

Action	PEF No/Project No	Project Type	LGU	Status	Submitted	Emerg	Project Name	Project Year
Create	CW-13591/ CWSRF-16671	C-NA	Rockland	IUP Final	☐	☐	Wastewater Treatment Facility Upgrades	2024
Create	CW-13461/ CWSRF-16761	C-NA		IUP Final	☐	☐	WWT/E and South Mill Street Pump Station	
Create	CW-13424/ CWSRF-16733	P-AM	Montague	IUP Final	☐	☐		
Create	CW-13410/ CWSRF-16727	C-NA	Fall River	IUP Final	☐	☐		
Create	DW-13379/ DWSRF-16708	P-AM	Weston	IUP Final	☐	☐		
Create	CW-13375/ CWSRF-16705	C-NA	Swansea	IUP Final	☐	☐		
Create	CW-12362/ CWSRF-16691	C-NA	Haverhill	IUP Final	☐	☐	Locke Street Sewer Separation - Phase 2	2024
Create	CW-12341/ CWSRF-16677	C-NA	Barnstable	IUP Final	☐	☐	Nitrogen Removal Improv. & New Headworks Facility	2024


[Create Financial Application for Non-IUP Projects](#)


[Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report](#)

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Step 2: Scroll through the list to find the project then click on Create. The Project Financial Application (PFA) will open next.



State Revolving Fund (SRF) Program

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State Revolving Fund Applications & Forms

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[Project Financial Application](#)

(Filing closes for the 2024 IUP Projects in 1445d 14h 3m 28s)

-  [Create Financial Application for IUP Projects](#)
-  [Create Financial Application for Non-IUP Projects](#)
-  [Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report](#)

Step 1: For a new PFA for a Non-Intended Use Plan Project, click here to open menu options.

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Steps 1 of 3: How to create a new Project Financial Application (PFA) for a Non-Intended Use Plan Project

State Revolving Fund (SRF) Program
MassDEP
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State Revolving Fund Applications & Forms

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Project Loan/Grant Application – MassDEP's Division of Municipal Services will accept Project Financial Applications for [2024 Final Clean Water IUP](#) and [2024 Final Drinking Water IUP](#) projects until 5:00 PM October 11, 2024; **Non-IUP Project** Financial Applications are accepted on a rolling basis while funding is available: [CW and DW PFAS Planning](#), [DW Lead Service Line Replacement Planning](#), [DW Lead Service Line Replacement](#) and [CW and DW construction](#) projects require prior approval.

[Project Financial Application](#) (Filing closes for the 2024 IUP Projects in 1445d 13h 15m 1s)

- [Create Financial Application for IUP Projects](#)
- [Create Financial Application for Non-IUP Projects](#)
- [Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report](#)

Select Project Type: --Select--

- Select--
- Clean Water Planning
- Clean Water PFAS Planning
- Drinking Water Lead Service Line Replacement
- Drinking Water Planning
- Drinking Water PFAS Planning
- Drinking Water Lead Service Line Replacement Planning
- Community Septic Management Program

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The PFA for Non-Intended Use Plan Projects expires after 30 days from the creation date. If you need the application time extended, please contact srfmadep@mass.gov.

State Revolving Fund (SRF) Program
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State Revolving Fund Applications & Forms

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[Project Financial Application](#) (Filing closes for the 2024 IUP Projects in 1445d 13h 15m 1s)

- [Create Financial Application for IUP Projects](#)
- [Create Financial Application for Non-IUP Projects](#)
- [Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report](#)

Select Project Type: Clean Water Planning

Create

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Step 3: Click on Create Button. A new PFA will open next.

State Revolving Fund Applications & Forms Page

Steps 1 of 2: How to Edit/View an existing Project Financial Application (PFA)

Action Definition Key:

Editing Available

Edit – PFA In Progress

Review Required – PFA Submitted but missing required document(s). Once deficiencies are corrected and/or missing required document(s) is uploaded, consultant\municipality needs to Submit PFA again.

Re-opened – PFA re-opened after submittal per consultant/municipality's request. This is only available on case-by-case basis.

Editing Unavailable

Completed – PFA Submitted by consultant\municipality.

Expired – PFA expired before Submittal.

State Revolving Fund (SRF) Program

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State Revolving Fund Applications & Forms

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Project Solicitation – MassDEP's Division of Municipal Services will accept [Project Solicitation](#) for the 2025 round of financing until 12:00 PM July 26, 2024.

Project Loan/Grant Application – MassDEP's Division of Municipal Services will accept [Project Loan/Grant Application](#) for the 2025 round of financing until 5:00 PM October 11, 2024; **Non-IUP Project Financing** and **DW PFAS Planning**, **DW Lead Service Line Replacement Planning**, **DW** and **DW construction** projects require prior approval.

Project Financial Application (Filing closed)

- [Create Financial Application for IUP Projects](#)
- [Create Financial Application for Non-IUP Projects](#)
- [Edit/View Existing Financial Applications for IUP/Non-IUP Projects or Report](#)

To view/edit a Project's loan/grant application, click the "Edit" link in the "Action" column. Once submitted, you can only view the application by clicking on the report icon.

Action	PEF No/Project No	Project Type	LGU	Status	Submitted	Emerg	Project Name	Project Year	Last Modified By	Report
Completed	NA/ CWSRF-18935	P-NA	Agawam							
Edit	CWSRF-18934	P-NA								
Review Required	NA/ CWSRF-18933	P-NA								
Edit	NA/ CWSRF-18932	P-NA	Amherst							
Edit	NA/ CWSRF-18931	P-NA								
Completed	NA/ CWSRF-18928	C-CS	Boston							
Expired	NA/ CWSRF-18927	P-LSLR	Boston							
Edit	NA/ CWSRF-18926	P-NA	Boston							
Edit	NA/ CWSRF-18925	P-PFA	Boston							

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Project Financial Assistance Application

Sample: Introduction Page

State Revolving Fund (SRF) Program

MassDEP

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

Last Modified ping yee 5/5/2024 4:07:02 PM

Introduction

Applicant Information

Project Identification

Funding Sources

Assistance Requested

Environmental Benefits

Required Documents

Certification

Application for Financial Assistance Drinking Water State Revolving Fund – Construction Stage

Applicants should note that neither the filing of an application nor issuance by the Massachusetts Department of Environmental Protection (MassDEP) of a Project Approval Certificate (PAC) constitutes a binding commitment of the Massachusetts Clean Water Trust (Trust) or MassDEP to a make loan and/or award a grant. Binding commitments, subject to the availability of funds, will be issued by the Trust after review of the financial information contained in the application.

Please see the [Instructions and Guidance document](#) for help in completing this Financial Application.

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE STARTING

- 1) Please use the "SAVE" button to continue application form at a later time.
- 2) Do not use the back and forward arrows on your browser when navigating, always use navigation buttons on the bottom of screen.
- 3) Please be advised that the "SUBMIT" button will formally close your application and a confirmation email will be sent to you.
- 4) Remember to upload your supporting document files in the Required Documents section of the application form.
- 5) If you do not plan to submit this APPLICATION, please put note into comment box below "NOT SUBMIT THIS APPLICATION PLEASE CANCEL".

Environmental Benefits Support Team
srfmadep@mass.gov

Project Notes:

Free comments area for applicant use

[Next](#) [Save](#)

v1.5.0

Email: SRFMADEP@mass.gov 100 Cambridge St. Suite 900, Boston MA

Follow the instructions on each page along with the guidance and instructions document.

Year, Project Type, Applicant and SRF ID

There are self-explanatory instructions and tool tips. You can work on as many applications as needed and are welcome to keep any project notes here.

Hover mouse over page items to get tool tip information.

Remember to click on Save button at the bottom of each page that you made edits on.

There is a One Hour Time limit after your last save before the application times out so please click on the Save Button within this time frame to stay in session.

Project Financial Assistance Application

Sample: Applicant Information Page

Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.

For IUP Projects this information will be prefilled from the PEF. For Non-IUP Projects please follow instructions to complete.



State Revolving Fund (SRF) Program

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

Last Modified SRF MassDEP 5/5/2024 4:31:26 PM

[Introduction](#)[Applicant Information](#)[Project Identification](#)[Funding Sources](#)[Assistance Requested](#)[Environmental Benefits](#)[Required Documents](#)[Certification](#)

The Local Government Unit is the financial borrowing entity and/or grant recipient. If there is any discrepancy please send an email request to srfmadep@mass.gov with the information.

1. Local Government Unit(LGU)

SOMERSET

City, Town or District Name

Name: SOMERSET

Address: 140 Wood Street

City: Somerset

State: MA

Phone: 508-646-2818

Postal/Zipcode: 02726

2. Authorized Representative/Applicant/Loan Signatory

Name: Sylvia, Paul A.

Address: 3249 County Street

City: Somerset

State: MA

Phone: 508-679-2731

Postal/Zipcode: 02726

Email: psylvia@town.somerset.ma.us

3. LGU Project Primary Contact (if different from Question #2)

Add New Contact

4. Engineering/Consulting Firm, Agency or same as LGU

Wright-Pierce

5. Engineer or Consulting Firm Contact (Person)

Name: Smith, Andrew

Address: 40 Westminster St

City: Providence

State: RI

Phone: 401-808-8307

Postal/Zipcode: 02903

Email: andrew.smith@wright-pierce.com

Applicant PWSID

4273000 - SOMERSET

View searchable list of Public Water Supplier by name or by ID

BackNextSave

v1.5.0

Email: SRFMADEP@mass.gov 100 Cambridge St. Suite 900, Boston MA

Project Financial Assistance Application

Sample: Project Identification Page

Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.

For IUP Projects this information will be prefilled from the PEF. For Non-IUP Projects please follow instructions to complete.



State Revolving Fund (SRF) Program

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

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Introduction

Applicant Information

Project Identification

Funding Sources

Assistance Requested

Environmental Benefits

Required Documents

Certification

6. Project Name

Limited to 50 characters

Booster Pump Station & High Service Area Rehab

7. Project Description:

Limited to 1000 characters

The project involves the replacement of a booster pump station to re-establish the high service area in the Somerset distribution system. The current booster pump station is no longer operable requiring the distribution system to operate at one pressure

8. Location (Latitude & Longitude in Decimal format)

Latitude	Longitude	Radius	Location Description
42.36010	-71.05708		

Back

Next

Save

v1.5.0

Email: SRFMADEP@mass.gov

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Project Financial Assistance Application

Sample: Funding Source Page

Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.



State Revolving Fund (SRF) Program

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

Last Modified SRF MassDEP 5/5/2024 4:31:26 PM

[Introduction](#)[Applicant Information](#)[Project Identification](#)[Funding Sources](#)[Assistance Requested](#)[Environmental Benefits](#)[Required Documents](#)[Certification](#)

Funding Sources

Do the projects funded under this assistance agreement receive non-SRF funding from another federal program: Yes

Non-DWSRF Federal Funding	Amount Received
Water Infrastructure Finance and Innovation Act (WIFIA) Program	\$
USDA Rural Development Water and Environmental Programs	\$
HUD Community Development Block Grants	\$
Small and Disadvantaged Communities Disadvantaged Assistance Grant (SDWA 1459A)	\$
Reduction in Lead Exposure via Drinking Water (SDWA 1459B)	\$
Other Source	\$

Do the projects funded under this assistance agreement receive non-SRF funding from another state program: No

Do the projects funded under this assistance agreement receive non-SRF funding from a local source: No

BackNextSave

v1.5.0

Email: SRFMADEP@mass.gov 100 Cambridge St. Suite 900, Boston MA

Project Financial Assistance Application

Sample: Assistance Requested Page



State Revolving Fund (SRF) Program

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

Last Modified SRF MassDEP 5/5/2024 4:52:36 PM

[Introduction](#)[Applicant Information](#)[Project Identification](#)[Funding Sources](#)[Assistance Requested](#)[Environmental Benefits](#)[Required Documents](#)[Certification](#)

Use an ENR Index of 13,700

Project Cost

Contract Name	Total Cost(\$)	Eligible Cost(\$)	InEligible Cost(\$)	Plans & Spec Submittal Date	Bid Advertisement Date	Contract Award Date	Contract Start Date	Contract Completion Date	Add / Remove
2	\$ 2651000	\$ 2651000	\$ 0	01/01/2025	01/01/2026	01/01/2026	06/01/2023	12/01/2023	+ -
3	\$ 590000	\$ 590000	\$ 0	01/01/2025	01/01/2026	01/01/2026	01/01/2024	12/01/2024	+ -

Project Line Item	Total Cost(\$)	Eligible Cost(\$)	InEligible Cost(\$)	Add / Remove
Construction Contingency at 10% Cost ▾	\$ 324100	\$ 324100	\$ 0	+ -
Construction Services Cost ▾	\$ 313000	\$ 313000	\$ 0	+ -
Police Traffic Detail Cost ▾	\$ 100000	\$ 100000	\$ 0	+ -
Total Project/Eligible Cost(\$)	3,978,100	3,978,100	0	

[Back](#)[Next](#)[Save](#)

v1.5.0

Email: SRFMADEP@mass.gov

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Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.

For IUP Projects this information will be prefilled from the PEF. For Non-IUP Projects please follow instructions to complete.

Project Financial Assistance Application

Sample: Clean Water Construction - Environmental Benefits Page

Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.

The following 2 pages gives explanation of Funding by Clean Water Category (Need) and Project Type.

Hover mouse over page items to get tool tip information.

Report the amount of the project funding that will be classified under the Water Efficiency GPR category. This category includes the costs associated with projects that use improved technologies and practices to deliver equal or better service with less water. Examples include install of AML systems, distribution system leak detection equipment, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment (e.g., moisture and rain sensing equipment), water audit, water conservation plan and education programs.

State Revolving Fund (SRF) Program
MassDEP
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2024 Clean Water Construction: ROCKLAND CWSRF-16871
Last Modified SRF MassDEP 3/6/2024 10:05:06 AM

Population served by the project: Population served by the system:

Project Part of a Wastewater Treatment Facility or Collection System?

Funding by Project Category (Need)

Categories	Project Type	Percentage (%)	Project Type	Percentage (%)
I. Secondary Wastewater Treatment	--Select--	--Select--	--Select--	--Select--
II. Advanced Wastewater Treatment	--Select--	--Select--	--Select--	--Select--
III. Infiltration/Inflow Correction	--Select--	--Select--	--Select--	--Select--
III.B. Sewer System Rehabilitation	--Select--	--Select--	--Select--	--Select--
IV. New Collection and Appurtenances	--Select--	--Select--	--Select--	--Select--
IV.B. New Interceptor and Appurtenances	--Select--	--Select--	--Select--	--Select--
V. CSO Correction	--Select--	--Select--	--Select--	--Select--
VI-A. NPS Agriculture - Cropland	--Select--	--Select--	--Select--	--Select--
VI-B. NPS Agriculture - Animals	--Select--	--Select--	--Select--	--Select--
VI-C. NPS Silviculture	--Select--	--Select--	--Select--	--Select--
VI-E. NPS Ground Water - Unknown Source	--Select--	--Select--	--Select--	--Select--
VI-F. NPS Marinas	--Select--	--Select--	--Select--	--Select--
VI-G. NPS Resource Extraction	--Select--	--Select--	--Select--	--Select--
Total (%)	0	0	0	0

Green Project Reserve (GPR) Funding

Description	Amount	DEP Use Amount
Green Infrastructure Amount	\$	\$
Energy Efficiency Amount	\$	\$
Water Efficiency Amount	\$	\$
Environmentally Innovative Amount	\$	\$
Total (\$)	0	0

Project Improvement/Maintenance of Water Quality

Description	--Select--	DEP Use --Select--
How does this Project Contribute to the Improvement or Maintenance of the Receiving Waterbody?	--Select--	--Select--
Does this Project Allow the System to Maintain or Achieve Compliance with the Clean Water Act?	--Select--	--Select--
What is the Designation of the Waterbody Affected by the Project? (As it Appears on the 303(d) Impaired Waters or State Groundwater List)	--Select--	--Select--

Contribution to Protection or Restoration of State Designated Surface Water Uses

☐ Water Use Not Found ☐ Water Use Not Applicable

Description	Protection	Restoration	DEP Use --Select--	DEP Use --Select--
Shellfish Harvesting	--Select--	--Select--	--Select--	--Select--
Secondary Contact Recreation	--Select--	--Select--	--Select--	--Select--
Outstanding Resource Waters	--Select--	--Select--	--Select--	--Select--
Fish Consumption	--Select--	--Select--	--Select--	--Select--
Public Water Supply	--Select--	--Select--	--Select--	--Select--
Aesthetic	--Select--	--Select--	--Select--	--Select--
Industrial Cooling	--Select--	--Select--	--Select--	--Select--
Fish, other Aquatic Life and Wildlife	--Select--	--Select--	--Select--	--Select--
Primary Contact Recreation	--Select--	--Select--	--Select--	--Select--
Agriculture	--Select--	--Select--	--Select--	--Select--

Discharge Information (Check all that Apply)

Description	Check all that Apply	DEP Use
Ocean Outfall	☐	☐
Estuary/Coastal Bay	☐	☐
Wetland	☐	☐
Surface Water (Stream, River, Lake)	☐	☐
Ground Water	☐	☐
Land Application	☐	☐
Other/Reuse	☐	☐
Eliminates Discharge	☐	☐
Seasonal Discharge	☐	☐
No Change/No Discharge	☐	☐

Allows the System to Address (Check all that Apply)

Description	Check all that Apply	DEP Use
Existing TMDL	☐	☐
Watershed Management Plan	☐	☐
Projected TMDL	☐	☐
Not Applicable	☐	☐

Back Next Save

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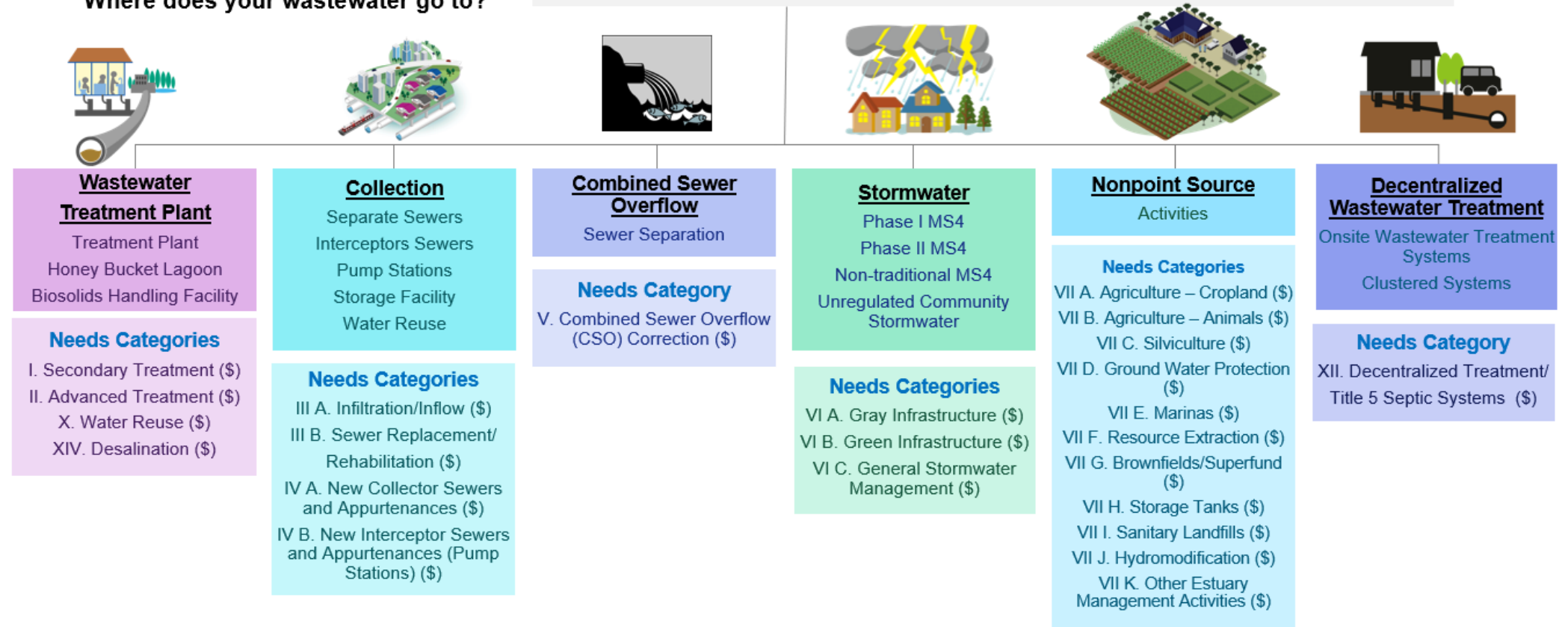
Project Financial Assistance Application

For Clean Water Construction Projects Environmental Benefits Needs Category

2026 CWNS

Where does your wastewater go to?

What **Needs Categories (\$)** does your Municipality have?



What are the future planning needs of the physical wastewater assets based upon the **Needs Categories (\$)** ?

New Project - new facility being proposed or implemented

Existing Project(s) - planned changes

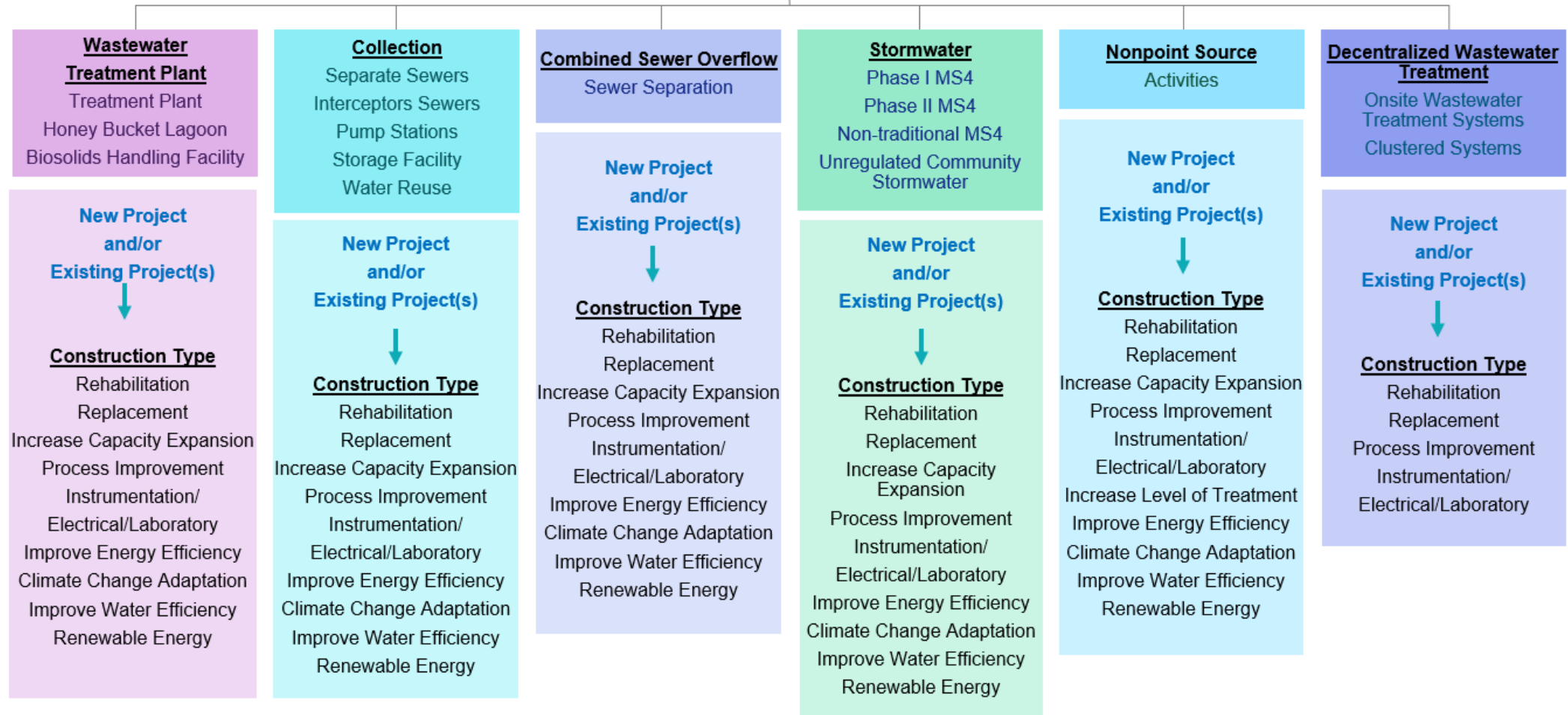
Project Financial Assistance Application

For Clean Water Construction Projects Environmental Benefits Needs Category

2026 CWNS

Where does your wastewater go to?

Identify **New Project and/or Existing Project(s)**, if Existing project also identify the **Construction Type** regarding future planning needs of the physical wastewater assets.



Project Financial Assistance Application

Sample: Drinking Water Construction - Environmental Benefits Page

Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.

MassDEP

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

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Introduction

Applicant Information

Project Identification

Funding Sources

Assistance Requested

Environmental Benefits

Required Documents

Certification

Funding by Project Category (Need)

Categories	Project Type	Percent of Project (%)	Project Type	Percent of Project (%)
Treatment	--Select--		--Select--	
Transmission & Distribution	--Select--		--Select--	
Source	--Select--		--Select--	
Storage	--Select--		--Select--	
Purchase of Systems	--Select--		--Select--	
Restructuring	--Select--		--Select--	
Land Acquisition	--Select--		--Select--	
Other	--Select--		--Select--	
Other	--Select--		--Select--	
Total (%)		0		

Green Project Reserve (GPR) Funding

Description	Amount	DEP Use Amount
Green Infrastructure Amount	\$	\$
Energy Efficiency Amount	\$	\$
Water Efficiency Amount	\$	\$
Environmentally Innovative Amount	\$	\$
Total (\$)	0	0

Compliance Categories

Return to Compliance		
Maintain Compliance		
Comply with Upcoming Requirements		
Address State only listed contaminant		
Other		
Total (%)		0

BackNextSave

The following page gives explanation of Funding by Drinking Water Project Category (Need) and Project Type.

Hover mouse over page items to get tool tip information.

Report the amount of the project funding that will be classified under the Water Efficiency GPR category. This category includes the costs associated with projects that use improved technologies and practices to deliver equal or better service with less water. Examples include install of AMI systems, distribution system leak detection equipment, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment (e.g., moisture and rain sensing equipment), water audit, water conservation plan and education programs.

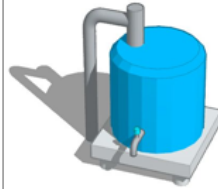
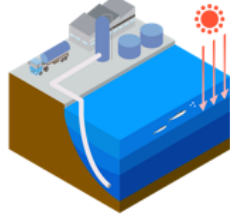
Project Financial Assistance Application

For Drinking Water Construction Projects Environmental Benefits Needs Category

2024 DWINSA

Where does your drinking water go to?

What **Needs Categories (\$)** does your Municipality have?



Source

Treatment

Storage

Transmission
and
Distribution

Land
Acquisition

Planning and
Design Only

Purchase of
Systems

Restructuring

Other

Identify **New Project and/or Existing Project(s)**, if Existing project also identify the **Construction Type** regarding future planning needs of the physical drinking water assets.

**New Project
and/or
Existing Project(s)**



Construction Type

Rehabilitation
Replacement
Increase Capacity
Expansion
Process Improvement
Instrumentation/
Electrical/Laboratory
Improve Energy Efficiency
Climate Change Adaptation
Improve Water Efficiency
Renewable Energy

What are the future planning needs of the drinking water assets based upon the **Needs Categories (\$)** ?

New Project - new facility being proposed or implemented

Existing Project(s) - planned changes

Project Financial Assistance Application

Sample: Required Documents Page



State Revolving Fund (SRF) Program

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2024 Drinking Water Construction: SOMERSET DWSRF-16842

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[Funding Sources](#)
[Assistance Requested](#)
[Environmental Benefits](#)
[Required Documents](#)
[Certification](#)

Required Documents Instructions:

Please review the list of required documents. Upload them or mark them as **To be submitted later** with a note about their status (e.g., "4/1/2024 John's Note: Waiting for signed copy" or "5/1/2024 Mary N's Note: Waiting for town to send copy"). If a document isn't applicable, leave a note for the DEP Reviewer and mark **To be submitted later**. Once the application is as complete as possible, go to next page to click on **SUBMIT** button.

After the DEP Reviewer completes the review, if there are any discrepancies, the application will be placed into "Review Required" action and you will receive an email notification. Make corrections and upload document(s) needed, then **SAVE** and **SUBMIT** the application again.

You may only upload files in PDF file format. File name cannot exceed 50 characters and should not contain " " : < > ? / \ | & () If your file size is greater than 200 MB, please email SRFMADEP@mass.gov for help.

Item	Files	N/A	To be submitted later	Note	(DEP Use)		
					Note	Review Required	Approved
Part I - Applicant Information and Certification							
AUTHORITY TO FILE	Authority To File for Somerset.pdf						
Sample Form							
Add file							
CERTIFYING STATEMENT FOR AUTHORITY TO FILE	CertifyingStatement.pdf	5/5/2024 5:19:21 PM					
Sample Form							
Add file							
ENTERPRISE ACCOUNT CERTIFICATION	Sample Enterprise Account Certification						
Add file							
SRF FINANCIAL ASSISTANCE APPLICATION FOR DRINKING WATER CONSTRUCTION PROJECT							
This application needs to be signed by the authorized representative.							
Please click this link to download the Application							
Number of items to be submitted at a later time: 0							

[Back](#) [Next](#) [Save](#)

Follow the instructions on each page along with the guidance and instructions document. Review information for accuracy.

Click sample form links to see downloadable PDF.

Click Add file to upload required document (PDF files only).

To view PDF file uploaded click on link.

To delete an uploaded PDF file, click on red X.

Project Financial Assistance Application

Sample: Required Documents Page with Review Required Sample

Follow the instructions on each page along with the guidance and instructions document.

Please see DEP Reviewer's notes on review required items.

Your notes will be visible to the DEP Reviewer.

Remember to Uncheck **To be submitted later** once required document has been uploaded.

Remember to click on Save button at the bottom of each page that you made edits on.

There is a One Hour Time limit after your last save before the application times out so please click on the Save Button within this time frame to stay in session.



State Revolving Fund (SRF) Program

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2024 Community Septic Management Program: ABINGTON CWSRF-18906

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Introduction

Assistance Requested

Required Documents

Required Documents Instructions:

Please review the list of required documents. Upload them or mark them as **To be submitted later** with a note about their status (e.g., "4/1/2024 John's Note: Waiting for signed copy" or "5/1/2024 Mary N's Note: Waiting for town to send copy"). If a document isn't applicable, leave a note for the DEP Reviewer and mark **To be submitted later**. Once the application is as complete as possible, go to next page to click on **SUBMIT** button.

After the DEP Reviewer completes the review, if there are any discrepancies, the application will be placed into "Review Required" action and you will receive an email notification. Make corrections and upload document(s) needed, then **SAVE** and **SUBMIT** the application again.

You may only upload files in PDF file format. File name cannot exceed 50 characters and should not contain " * : < > ? \ | & () ". If your file size is greater than 200 MB, please email SRFMADEP@mass.gov for help.

Item	Files	N/A	To be submitted later	Note	(DEP Use)		
					Note	Review Required	Approved
Part I - Applicant Information and Certification							
AUTHORITY TO FILE	Sample Form	☐	☒	5/1/2024 Mary N's note: Pending town to send copy.	missing signature	☒	☐
Add file							
CERTIFYING STATEMENT FOR AUTHORITY TO FILE	Sample Form	☐	☒	4/1/2024 John's note: Waiting for signed copy.	missing signature	☒	☐
Add file							
		☐	☒	1		☐	☐
Add file							
SRF FINANCIAL ASSISTANCE APPLICATION FOR COMMUNITY SEPTIC MANAGEMENT PROGRAM This application needs to be signed by the authorized representative. Please click this link to download the Application Form. By clicking on this							
		☐	☐	1		☐	☐
Add file							

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Project Financial Assistance Application

Sample: Certification Page



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To the best of my knowledge and belief the information provided on this form and the accompanying forms and attachments is true, correct, and complete; and I am authorized to file this form on behalf of the below-named LGU.

☐ I certify that the information entered is accurate and complete (check off only when you are ready to submit)

SOMERSET
140 Wood Street
Somerset MA 02726

Name:

****Please review your entered data CAREFULLY BEFORE submission****

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Thank you

SRF Data Support Team

srfmadep@mass.gov