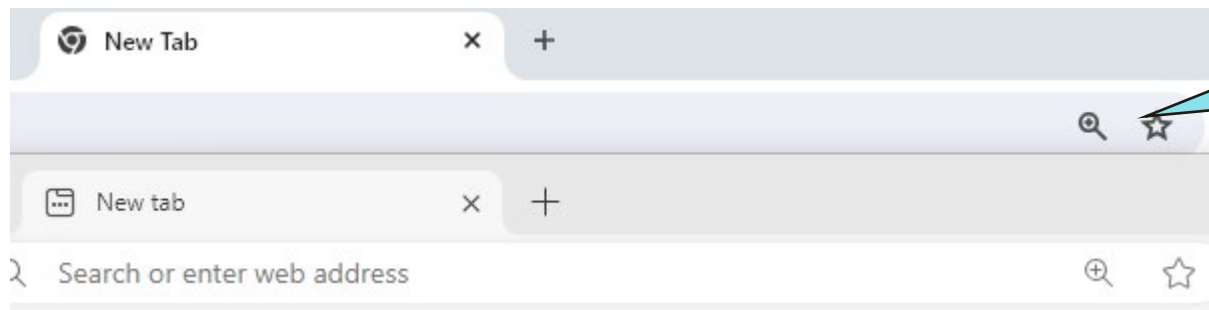


**Welcome to eSRF**

# Instructions on how to create and submit online eSRF Project Evaluation Forms (PEFs)

**\*Please note that all pictures on this instruction document are just examples. Information on pages is subject to change, especially dates.**

If you have not created an account yet, please read the [Welcome to eSRF – Login Instructions.pdf](#)



Tool Tip: To increase your browser viewing size, hold the Ctrl key down and press the + (plus) key to increase zoom view or the – (negative) key to decrease zoom view.

You will next see the magnifier glass icon appear in the URL search bar to increase or decrease zoom view.

The screenshot shows the eSRF Portal Login Page. At the top, there is a green header with the MassDEP logo and the text "State Revolving Fund (SRF) Program". Below the header, there is a "Tasks" section with two buttons: "Login to eSRF" and "Login to eSRF as DEP User". Below the buttons, there is a notice box with an orange background that says "Notice: Clear your browser's cache for the eSRF Portal". Below the notice, there is a paragraph of text about the 2025 IUP solicitation and 2024 PFAs. Below that, there is a "Welcome to eSRF" section with instructions for new and past users, and links to login instructions and PFA instructions. At the bottom, there is a footer with the version number, address, and email.

MassDEP

## State Revolving Fund (SRF) Program

Tasks

[Login to eSRF](#)

[Login to eSRF as DEP User](#)

**Notice: Clear your browser's cache for the eSRF Portal**

If you are a past eSRF user, please clear your browser's cache before logging into the portal. [Please use this link for full instructions.](#)

The Project Evaluation Forms (PEFs) for the 2025 IUP - Solicitation is now open.

The 2024 Project Financial Assistance Applications (PFAs) for Loans and Grants are now available. Planning applications are accepted on a rolling basis and do not require a PEF (except for Asset Management Planning projects).

**Welcome to eSRF**

For **NEW** users and **past** eSRF users before trying to log in, please email [SRFMADEP@mass.gov](mailto:SRFMADEP@mass.gov) with your name, company name, Headquarters' address, your phone number and your email address with "Requesting Access to eSRF for PEFs" application in the subject line and/or "Requesting Access to eSRF for PFAs" application. The SRF Data Support Team will email you back a confirmation email once your eSRF application access set up has been completed for your email address.

[Welcome to eSRF - Login Instructions.pdf](#)

[Welcome to eSRF - PEF Instructions.pdf](#)

[Welcome to eSRF - PFA Instructions for Loans and Grants.pdf](#)

Recommended browsers for eSRF are: Chrome 75 and up, Microsoft Edge 102 or Firefox 67 and up.


Thanks,  
SRF Data Support Team

v.1.5.0 100 Cambridge St. Suite 900, Boston MA Email: [SRFMADEP@mass.gov](mailto:SRFMADEP@mass.gov)

For new eSRF users, Click here to start

For all past eSRF users, you will need to clear your browser's cache first before logging into portal otherwise your browser will not show the eSRF Portal correctly.

Please be advised: When using the eSRF Portal, use the menu links and/or the navigation buttons located at the bottom of the pages. Avoid using the forward or back browser arrows for navigation.

 **Energy & Environmental Affairs**  
**Department of Environmental Protection**

## Login

Username\*

Password\*

[Create an account >](#) [Activate user >](#)  
[Forgot password >](#) [Update User Profile >](#)

Step 1. Enter your  
Username and  
Password

Step 2. Click on Login

Click here to log out.



# State Revolving Fund (SRF) Program

MassDEP

Welcome SRF MassDEP! [Home](#) [MyeSRF](#) [Logout](#)

Welcome to eSRF, a secure site for submitting reports, project evaluations electronically to the SRF program. You can fill out your forms online; save your work and return to it later; submit your forms; "sign" your submittals; and print out reports of your submissions.

Please choose an application below to continue:

## Available Applications

[eSRF Applications](#)

Click here to Navigate to State Revolving Fund Applications & Forms page.

Click here to get to Home page from any page.

Click here to get to State Revolving Fund Applications & Forms page from any page.



## State Revolving Fund Applications & Forms

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that the State Revolving Fund (SRF) [Project Solicitation](#) and loan\grant application period for clean water (CW) and drinking water (DW) projects seeking SRF financing is now open.

**Project Solicitation** – MassDEP’s Division of Municipal Services will accept Project Evaluation Forms (PEFs) for [CW](#) and [DW](#) construction projects and [asset management planning](#) for the 2025 round of financing until 12:00 PM July 26, 2024.

**Project Loan\Grant Application** – MassDEP’s Division of Municipal Services will accept Project Financial Applications for [2024 Final Clean Water IUP](#) and [2024 Final Drinking Water IUP](#) projects until 5:00 PM October 11, 2024; **Non-IUP Project** Financial Applications are accepted on a rolling basis while funding is available: [CW and DW Planning](#), [CW and DW PFAS Planning](#), [DW Lead Service Line Replacement Planning](#), [DW Lead Service Line Replacement](#) and [Community Septic Management Program](#). [Emergency CW and DW construction](#) projects require prior approval.

✦ [Project Evaluation Forms](#)

*(Filing closes for the 2025 solicitation in 1446d 9h 24m 27s)*

Click here to open menu options.

Deadline for Project Evaluation Forms (PEF) application appears here.

# State Revolving Fund Applications & Forms Page

## Steps 1 of 4: How to create a new Project Evaluation Form (PEF)

### State Revolving Fund (SRF) Program

MassDEP

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#### State Revolving Fund Applications & Forms

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#### [Project Evaluation Forms](#)

(Filing closes for the 2025 solicitation in 615d 8h 2m 15s)

Step 1: For a new Project Evaluation Form (PEF), click here to open menu options.

- [Create a new Project Evaluation Form](#)
- [Resubmit a Project Evaluation Form](#)
- [Edit/View an existing Project Evaluation Form or Report](#)

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### State Revolving Fund (SRF) Program

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#### [Project Evaluation Forms](#)

(Filing closes for the 2025 solicitation in 615d 8h 2m 15s)

Step 2: Use pull down to select Project Evaluation Form (PEF) type.

[Create a new Project Evaluation Form](#)

Select PEF Type

- [Resubmit a Project Evaluation Form](#)
- [Edit/View an existing Project Evaluation Form or Report](#)

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Email: [SRFMADEP@mass.gov](mailto:SRFMADEP@mass.gov)

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# State Revolving Fund Applications & Forms Page

## Steps 1 of 4: How to create a new Project Evaluation Form (PEF)

**State Revolving Fund (SRF) Program**  
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### State Revolving Fund Applications & Forms

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#### Project Evaluation Forms (Filing closes for the 2025 solicitation in 615)

- [Create a new Project Evaluation Form](#)  
Select PEF Type: 
  - Select--
  - Clean Water Construction
  - Drinking Water Construction
  - Clean Water Asset Management
  - Drinking Water Asset Management
  - Clean Water Overflow and Stormwater Planning
- [Resubmit a Project Evaluation Form](#)
- [Edit/View an existing Project Evaluation Form or Report](#)

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**State Revolving Fund (SRF) Program**  
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#### Project Evaluation Forms (Filing closes for the 2025 solicitation in 615d 8h 0m 50s)

- [Create a new Project Evaluation Form](#)  
Select PEF Type:
- [Resubmit a Project Evaluation Form](#)
- [Edit/View an existing Project Evaluation Form or Report](#)

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# State Revolving Fund Applications & Forms Page

## Steps 1 of 3: How to Resubmit a Project Evaluation Form (PEF)

**State Revolving Fund (SRF) Program**

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### State Revolving Fund Applications & Forms

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that the State Revolving Fund (SRF) [Project Solicitation](#) and loan/grant application period for clean water (CW) and drinking water (DW) projects seeking SRF financing is now open.

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**Project Evaluation Forms**

- [Create a new Project Evaluation Form](#)
- [Resubmit a Project Evaluation Form](#)

You may resubmit a project only, if the project was submitted within the last 3 years by using the search function below

Local Government Unit (LGU)   Clean Water (CW)  Construction (C)  Drinking Water (DW)

[Edit/View an existing Project Evaluation Form Report](#)

**Callouts:**

- Step 1: To resubmit a PEF, click here to open menu options.
- 1. Use LGU pull down to narrow search of PEFs to resubmit.
- 2. Additional options here is for CW or DW to narrow down the PEFs search.
- 3. After filter choices are chosen then click on Search button.
- 4. To clear Search filter click here.

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# State Revolving Fund Applications & Forms Page

## Steps 1 of 3: How to Resubmit a Project Evaluation Form (PEF)

www.srfmadep.com says  
Would you like to continue re-submitting this PEF? DW-13582

OK Cancel

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that the State Revolving Fund (SRF) [Project Solicitation](#) and loan/grant application period for clean water (CW) and drinking water (DW) projects seeking SRF financing is now open.

**Project Solicitation** – MassDEP's Division of Municipal Services will accept Project Evaluation Forms (PEFs) for CW and DW construction projects, [asset management planning](#) and [overflow and s](#)

**Project Loan/Grant Application** – MassDEP's Division of Municipal Services will accept Project Evaluation Forms (PEFs) for CW and DW construction projects, [asset management planning](#) and [overflow and s](#)

**Step 2:** Scroll through list to find the PEF to resubmit. Click on the respective PEF No to create the resubmittal.

**Step 3:** A pop up window will appear to confirm re-submitting. Click OK and the PEF will open next.

You may resubmit a project if the project was submitted within the last 3 years by using the search function below


Local Government Unit (LGU)   Clean Water (CW)  Construction (C)  Drinking Water (DW)

PEF No	Local Government Unit (LGU)	Project Type	Project Name	Firm	PEF Year	Report
<a href="#">DW-13582</a>	NEW BEDFORD	DW	Lead Service Line Replac		2024	
<a href="#">CW-13583</a>	NEW BEDFORD	CW	WWTP Improvements		2024	
<a href="#">CW-13592</a>	NEW BEDFORD	CW	Wastewater Pumping Sta		2024	
<a href="#">CW-13593</a>	NEW BEDFORD	CW	Wastewater Collection Sy		2024	
<a href="#">DW-13589</a>	NEW BEDFORD	DW	Highway Bridge Crossing		2024	

To view a PEF Report, click on report icon. The PDF report will automatically download.

# State Revolving Fund Applications & Forms Page

## Steps 1 of 2: How to Edit/View an existing Project Evaluation Form (PEF)



### State Revolving Fund (SRF) Program

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## State Revolving Fund Applications & Forms

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that the State Revolving Fund (SRF) [Project Solicitation](#) and loan/grant application period for clean water (CW) and drinking water (DW) projects seeking SRF financing is now open.





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### Project Evaluation Forms

- [Create a new Project Evaluation Form](#)
- [Resubmit a Project Evaluation Form](#)
- [Edit/View an existing Project Evaluation Form or Report](#)

To view/edit a PEF, click on the PEF No (e.g., DW-4600) in the first column. After submission, you can only view the PEF report by clicking the report icon.

PEF No	Type	Local Government Unit (LGU)	Project Name	Submitted	Year	Status	Last Updated By	Report
DW-13607(R)	C-NA	New Bedford	Lead Serv					
DW-13606(R)	C-NA	New Bedford	Lead Serv					
CW-13605(R)	C-NA	New Bedford						
DW-13604(R)	C-NA	Aquarion Water Company – Dover	Francis Street Treatment Facilities	<input type="checkbox"/>	2025	PPL	Penny Yee 4/25/2024 9:23:24 AM	

Step 1: To Edit/View an existing PEF, click here to open menu options.

Once a PEF has been submitted, the PEF No will be in grey font, and you will not be able to open the form. Please use report icon to view.

Step 2: Scroll through list to find the PEF to Edit/View. Click on the respective PEF No to Edit/View. The Project Evaluation Form will open next.


To view a PEF Report, click on report icon. The PDF report will automatically download.

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# Project Evaluation Form (PEF) Page

## Sample Page

Follow the instructions on each page along with the guidance and instructions document.



## State Revolving Fund (SRF) Program

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2025 Clean Water Overflow and Stormwater Planning PEF: ABINGTON CW-13630

Last Modified SRF MassDEP 4/20/2024 3:22:42 PM

[Instructions to Applicant - PART I, PART II, Part III and Part IV](#)

The America's Water Infrastructure Act of 2018 and the Infrastructure Investment and Jobs Act amended section 221 of the Clean Water Act (CWA) to reauthorize the Sewer Overflow and Stormwater Reuse Municipal Grants Program (referred to as the Overflow and Stormwater Grant Program or OSG Program). The OSG program is intended to address local governments' infrastructure needs for combined sewer overflows (CSO), sanitary sewer overflows (SSO), and stormwater management.

The Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) will utilize funds received from the federal OSG Program to offer grants to implement eligible planning and/or design projects to small rural communities (populations of 10,000 or less) and Disadvantaged Communities with populations greater than 10,000. The maximum OSG grant award will be \$250,000 per applicant.

If needed, assistance in completing the PEF can be obtained, at no cost to small communities, through the Clean Water State Revolving Fund (CWSRF) Small Systems Technical Assistance Program. For more information on this program, please click here: <https://www.mass.gov/info-details/cwsrf-small-system-technical-assistance-program>.

Please see the instructions and Guidance document for help in completing this PEF: <https://www.srfmadep.com/state-revolving-fund-applications-forms/cw/cwosgpef.pdf>

**PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE GOING TO - PART I**

- 1) Please use the "SAVE" button to continue application form at a later time.  
- REMEMBER TO USE THE "SAVE" BUTTON on bottom of screen, otherwise the data entered may be lost.
- 2) Do not use the back and forward arrows on your browser when navigating, always use navigation buttons on the bottom of screen.
- 3) Please be advised that the "SUBMIT" button will formally close your application and a confirmation email will be sent to you.
- 4) Remember to upload your supporting document files by using the "Upload" function at the end of the application form.
- 5) If you do not plan to submit this PEF, please put note into comment box below "NOT SUBMITTING THIS PEF PLEASE CANCEL".

Thank you,  
SRF Data Support Team  
[srfmadep@mass.gov](mailto:srfmadep@mass.gov)

**Project Notes (limited to 1000 characters)**

Free comments area for applicant use

[Next](#) [Save](#)

PEF Year, Project Type, Applicant and PEF No.

The PEF pages have self-explanatory instructions. You can work on as many PEFs as needed and are welcome to keep any project notes here.

Remember to click on Save button at the bottom of each page that you made edits on.

There is a One Hour Time limit after your last save before the application times out so please click on the Save Button within this time frame to stay in session.

**Thank you**

SRF Data Support Team

[srfmadep@mass.gov](mailto:srfmadep@mass.gov)